

Board of Pesticides Control Online Portal: Annual Reporting



BOARD OF PESTICIDES CONTROL

Think First...

Spray Last!

STATE OF MAINE

BPCExternalUser

.....

Login

[Create Account](#) [Forgot User ID/Password](#)

Create An Account
and/or Login



BPCExternalUser

.....

Login

[Create Account](#) [Forgot User ID/Password](#)

If you experience any issues creating an account, staff are happy to assist you. Contact us at pesticide@maine.gov or call 207-287-2731.

After Creating An Account Enter
Your User ID and Password and
Click the 'Login' Button

If you do not have an account, click 'Create Account'
and follow prompts to complete.

BOARD OF PESTICIDES CONTROL
Think First...
Spray Last!
STATE OF MAINE

BPCEXternalUser

.....

Login

[Create Account](#) [Forgot User ID/Password](#)

If you experience any issues creating an account, staff are happy to assist you. Contact us at pesticide@maine.gov or call 207-287-2731.

Entering Annual Use Summary Reports Into the Portal

After Logging In, Click on **'My Profiles'** and Select Your Company Name.

The screenshot shows the user interface of the Maine Board of Pesticides Control portal. At the top, there is a green navigation bar with the logo on the left and the text "Maine Board of Pesticides Control". On the right side of the navigation bar, there are links for "Home", "Refresh Profile", "My Profiles" (which is circled in red), and "Logout". Below the navigation bar, there is a user profile summary table with the following data:

First name	Last name	Individual ID	Date of birth	Primary Phone	Last login
Ashley	Couture	BPC_IND-1000379	Jan 1, 1949	(201) 201-5487	Oct 29, 2021 2:40:59 PM

Below the profile summary, there are five main menu categories, each with a list of sub-links:

- Other**: My Worklist, My Documents, Upload Documents /
- Personal Details**: View/Update, Change Password
- Licenses**: Apply for Licenses, Renew Licenses, Reprint Licenses
- Exams & Recertification Credits**: Apply for Exam, View Exams, Add Recertification Credits
- External Links**: Licensing Information, Maine Regulations

Note: Submitting Annual Use Reports is Available Only For those With Administrator Status. Please Contact the BPC Office if You Need To Be Made An Administrator for Your Company

From Company Landing Page Select 'Upload Documents/Reports'



The screenshot displays the user interface for the Maine Board of Pesticides Control. At the top left is the state seal. The main header is a green bar with the text "Maine Board of Pesticides Control". Below this is a white area containing the company name "TURNING WHEEL FARM" and a dropdown menu for "Company/Agency Type" currently set to "Other". To the right are input fields for "Federal Tax ID/SSN", "Contact First Name", and "Contact Last Name". The bottom section features four green panels with various options. The "Other" panel on the left contains a list of actions, with "Upload Documents/Reports" circled in red. The "Licenses" panel includes options for applying for, reprinting, and renewing licenses. The "Courses" panel has options for requesting new courses and viewing/editing existing ones. The "Reports" panel has an option for employee reports.

Company/Agency Type	Federal Tax ID/SSN	Contact First Name	Contact Last Name
Other	---		

TURNING WHEEL FARM

Other

- My Worklist
- Upload Documents/Reports
- My Documents
- View / Update Company / Agency Information
- Add New Individual

Licenses

- Apply for Company/Agency License
- Reprint Company/Agency License
- Renew Licenses

Courses

- New Course Request
- View / Edit Courses

Reports

- Employee

From the Dropdown Menu Select 'Commercial Applicator Annual Summary Report' and Select 'Next'

Maine Board of Pesticides Control

Home Refresh Profile My Profiles Logoff

Manage Documents (C-1000480) Close Cancel

1 Select Document Type 2 Upload Document

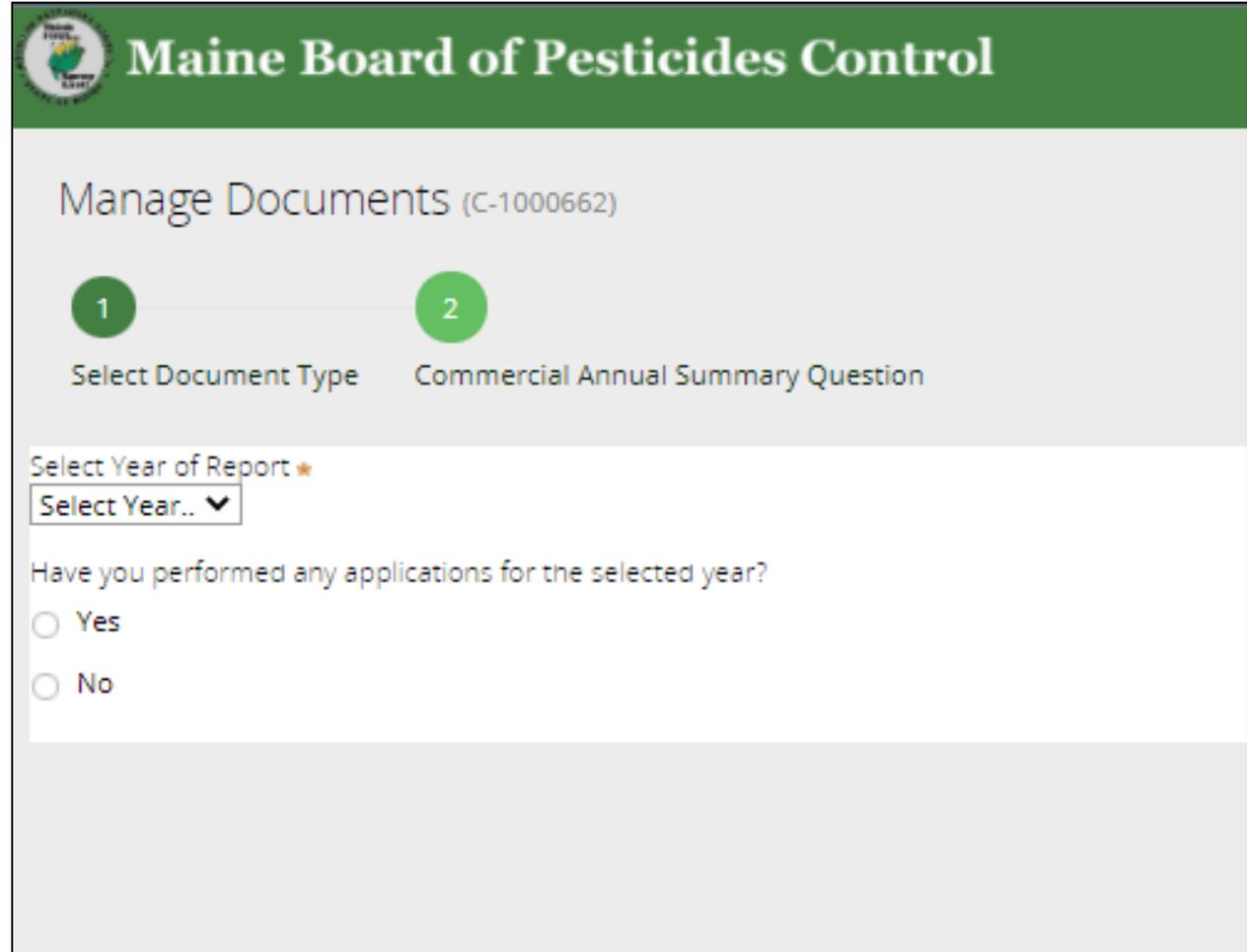
Category *

- Please Select
- Please Select
- Commercial Applicator Affidavit of Insurance
- Commercial Applicator Annual Summary Report
- General Use Pesticide Dealer Sales Report
- RPD Sales Report
- School IPM Log
- Recertification Credits
- Course Agenda
- Course Attendance List
- Inspection Documents
- Compliance Documents
- Other

Next >>

Maine.gov Board of Pesticides Control Copyright 2016 - State of Maine - Department of Agriculture, Conservation and Forestry - Board of Pesticides Control

Select the Reporting Year and Whether or Not Applications Were Made During That Year



Maine Board of Pesticides Control

Manage Documents (C-1000662)

1 — 2

Select Document Type Commercial Annual Summary Question

Select Year of Report *

Select Year.. ▾

Have you performed any applications for the selected year?

Yes

No

If selected 'Yes' continue to next slide. If selected 'No' click the 'Finish' button at the bottom of the screen and the report will automatically be sent to the BPC Document Review basket.

Beginning the Use Reporting

Next, select whether the first product is or is not a 25b product

What is a 25b product?

- Products exempted from federal registration; determined minimum risk by the EPA.
- Product will have no EPA registration number on the container
- Product is not tested for content of ingredients or efficacy against labeled pests

Maine Board of Pesticides Control

Manage Documents (C-1023500)

1 Select Document Type 2 Collect Summary Report Details

Commercial Applicator Annual Summary Report

Select Year of Report *
Select Year.. ▾

Is this a 25b Product? Yes No

EPA Reg Num*

PesticideTradeName

+ Add Active Ingredient x Delete

If the product is a 25b then click the 'Yes' button and the below fields will display

Is this a 25b Product? 
 Yes No

Pesticide Trade Name *
Clove Oil Plant Protector

Total Gallons/Pounds of undiluted formulation used * Units *
2.000 gallons

+ Add Active Ingredient - Delete

	Active Ingredient(s)	percentage *
1	clove oil	25.0000

Target Site * Total Area treated * Units * Other Units *
ornamental plants 5 Other plants

License Category
3A Outdoor Ornamentals

Add Another Product

<< Back Finish

Type in trade name of the 25b product

Enter total amount of undiluted product used and the 'unit' (ounces, gallons, pounds, etc.)

Is this a 25b Product? 
 Yes No

Pesticide Trade Name *
ClOVE Oil Plant Protector

Total Gallons/Pounds of undiluted formulation used * Units *
2.000 gallons

+ Add Active Ingredient × Delete

	Active Ingredient(s)	percentage *
1	clove oil	25.0000

Target Site *
ornamental plants

Total Area treated * Units * Other Units *
5 Other plants

License Category
3A Outdoor Ornamentals

<< Back Finish

Enter Active Ingredient and Percentage and Fill in Remaining Use Information

Is this a 25b Product? 

Yes No

Pesticide Trade Name *

Clove Oil Plant Protector

Total Gallons/Pounds of undiluted formulation used * Units *

2.000 gallons

Add Active Ingredient Delete

	Active Ingredient(s)	percentage *
1	clove oil	25.0000

Target Site *

ornamental plants

Total Area treated * Units * Other Units *

5 Other plants

License Category

3A Outdoor Ornamentals

Add total area treated and select the 'Unit'. If 'other' is selected as a unit a text field will display to enter the unit information.

Why it is So Important to Have the Correct EPA Number

Maine Board of Pesticides Control

rc-8880 Amanda Couture

Dashboard RC-8880 New BPC_BE-7592 C-59161

Is this a 25b Product? Yes No

EPA Reg Num*

100-1014

Other Results

100-1014	TRIMMIT 2SC PGR
----------	-----------------

+ Add Active Ingredient - Delete

Active Ingredient(s)	percentage*
No items	

Total Gallons/Pounds of undiluted formulation used* Units* Select..

Total Area treated* Units* Select..

Target Site*

License Category

<< Back Finish

Type here to search 7:48 AM 11/5/2021

Why it is So Important to Have the Correct EPA Registration Number

Portal auto-fills pesticide trade name, active ingredient, and percentage a.i.

EPA Reg Num*

100-1014

PesticideTradeName
TRIMMIT 2SC PGR

+ Add Active Ingredient - Delete

	Active Ingredient(s)	percentage *
1	Paclobutrazol	22.9000

Total Gallons/Pounds of undiluted formulation used * Units *
 Select.. v

Total Area treated * Units *
 Select.. v

Target Site *

License Category
Select.. v

Add Another Product

<< Back Finish

- Enter total amount of undiluted formula used in dry/fluid ounces, gallons, liters, or pounds
- Add total area treated and select the 'Unit'. If 'other' is selected as a unit a text field will display to enter the unit information

EPA Reg Num*

100-1014

PesticideTradeName
TRIMMIT 2SC PGR

+ Add Active Ingredient × Delete

	Active Ingredient(s)	percentage *
1	Paclobutrazol	22.9000

Target Site *

License Category
Select..

Total Gallons/Pounds of undiluted formulation used * Units *

Select..

Total Area treated * Units *

Select..

Add Another Product

<< Back Finish

Enter 'Target Site' & 'License Category'

Maine Board of Pesticides Control

Home Refresh Profile My Profiles Logoff

EPA Reg Num*
100-1014

PesticideTradeName
TRIMMIT 25C PGR

+ Add Active Ingredient - Delete

	Active Ingredient(s)	percentage *
1	Paclobutrazol	22.9000

Total Gallons/Pounds of undiluted formulation used * Units *
1.000 gallons

Total Area treated * Units *
5 Select..

gallons
Select..
dry oz
fluid oz
gallons
litres
pounds

Target Site *
turf

License Category
3B Turf

Add Another Product

<< Back Finish

Copyright 2016 - State of Maine - Department of Agriculture, Conservation and Forestry - Board of Pesticides Control

Click 'add another product'

What if the EPA Registration # Does Not Match Any Products?

 **Maine Board of Pesticides Control** Home Refresh P

Is this a 25b Product? 
 Yes No

EPA Reg Num*
445-67-6780

PesticideTradeName
Colorado Potato Beetle Spray

Please select
 I verify EPA Registration number is Correct

[+ Add Active Ingredient](#) [⊗ Delete](#)

	Active Ingredient(s)	percentage *
1	Bacillus thuringiensis	54.0000

Total Gallons/Pounds of undiluted formulation used * Units *

Total Area treated * Units *

Target Site *

License Category

A text field will display to enter the pesticide trade name. User must also check box verifying that EPA Reg. # is correct

Active ingredient(s) and their percent must be entered manually. To add more than one a.i. click 'add active ingredient'

Enter Remaining Application Information

Maine Board of Pesticides Control Home Refresh Profile My Profiles Logoff

EPA Reg Num*
445-67-6780

PesticideTradeName
Colorado Potato Beetle Spray

Please select
 I verify EPA Registration number is Correct

Total Gallons/Pounds of undiluted formulation used * Units *
64.000 fluid oz

Total Area treated * Units *
120

- Select..
- Select..
- acres
- sq feet.
- cubic feet.
- linear feet.
- miles
- Other

[Add Another Product](#)

[<< Back](#) [Finish](#)

[+ Add Active Ingredient](#) [- Delete](#)

	Active Ingredient(s)	percentage *
1	Bacillus thuringiensis	54.0000

Target Site *

License Category
Select..

Maine.gov | Board of Pesticides Control Copyright 2016 - State of Maine

Click 'Finish' when all entries are completed

If assistance is needed submitting report contact the BPC office at pesticides@maine.gov or 207-287-2731